

# **Checklist for funding as part of the Intercultural Week**

# 1) Can I apply for funding?

a) I belong to...

an association, an institution, a publicly funded organisation

or

an initiative of at least 5 people (all of whom are registered in the district of Germersheim)

□yes

and I have a registered office in the district of Germersheim (for public organisations)

□yes

# → You are authorised to apply ©

b) I belong to:

a for-profit organisation or cooperate with institutions that are eligible to apply

□yes

# → Unfortunately, you are not eligible to apply ③

**BUT:** Nevertheless, we would be delighted if you would participate in the Intercultural Week, even without funding. If you are interested, we will be happy to include you in our programme and provide you with IKW promotional materials.

## 2) Will my project be funded?

My measures...

a) ...contribute to an integrative exchange in the local communities or towns in the district of Germersheim. They promote a social and lively community

□yes

b) ...strengthen the participation of different inhabitants in social processes in the district of Germersheim. They show the diversity of cultures

□yes

c) ...support cohesion in the local communities and towns. The goal is a common communal identity

□yes

d) ... help organisations and initiatives to open up to new topics and groups. Co-operation is encouraged.

□yes

→ Does your project fulfil at least one of the above measures? Your project is eligible for funding ©

□yes

3) Does my chosen measure fulfil the required criteria?

#### a) Information and social education

Your project deals with the different realities of life for people living here. You make backgrounds and contexts visible or provide an insight into their everyday lives

□yes

### b) Mutual understanding and topics of the different target groups

Your project helps to recognise differences and discover commonalities. It is about finding solutions together, getting involved and creating understanding for others. The topics of disadvantage and exclusion are addressed

□yes

#### c) Support and empowerment

Your project provides information about services, training, projects or support structures. People are given the opportunity to express and form opinions. The project offers spaces for exchange and discussion or tips on organisation. The aim of your project is to enable as many different groups as possible to participate in society

□yes

# d) Creativity and new forms of participation

Your project encourages participation. It shows new ways and helps to bring people together who do not often meet. You involve people who are otherwise rarely reached. Your project helps to overcome barriers and hurdles through new ideas and creativity.

□yes

# e) Pluralism and democratic principles

Your project helps to convey the principles of an open society. It unites people, even if they have different opinions and come from different cultures. The aim of your project is to respect the freedom of opinion of others. People should engage with other opinions and discuss them respectfully. This allows participants to experience democracy and free decision-making.

□yes

# → Does your measure fulfil at least three of the five criteria listed? Your measure is eligible for funding ©

## 4) Are my expenses eligible for funding?

a) My costs are incurred for the realisation of the Intercultural Week and would not otherwise be incurred...

This includes expenses for

- Printing costs and advertising measures (e.g. flyers)
- Service providers (e.g. technology, graphics)
- Personnel, in particular fees (e.g. for moderation, musical or artistic contributions), which are incurred once as part of the project
- Documentation (e.g. photographer)
- Travelling expenses, if these are connected with the direct implementation of the project and are justified
- Rental/rental fees that are incurred once as part of the project
- Labour and consumables
- Organisation and administration (please submit itemised receipts)
- Non-cash prizes are only funded if they are related to the funding criteria

□yes

# → Your expenses are eligible for funding ② (Maximum funding: 500€ (incl. expense allowance of 50€)

- b) My costs...
- are running costs (standard equipment, furnishings, inventory, rental costs, fees)
- travelling expenses

□yes

# → Unfortunately, your expenses are not eligible 🕾

Now you've made it!  $\odot$  We look forward to your project as part of the Intercultural Week! Please note the specified deadlines.

All participating projects will be published in our programme booklet (print) on the IntegreatApp after approval by the Germersheim district administration <a href="https://integreat.app/germersheim/de/events">https://integreat.app/germersheim/de/events</a>